



TUITION & POLICY AGREEMENT 2019-2020

Toddler Class - 18 months-30 months (not Potty trained)

5 Full days 7:30AM-5:30PM	Annually	Monthly
	\$8,500	\$850

Beginning Preschool - 2.7-3.5 Years Old (not Potty Trained)

Full Days 7:30AM-5:30PM	Annually	Monthly
• 5 Days	\$7,950	\$795
• 3 Days (M,W,F)	\$6,350	\$635
• 2 Days (T,TH)	\$5,350	\$535
Half Days 7:30AM-12:30PM		
• 5 Days	\$6,550	\$655
• 3 Days (M,W,F)	\$4,550	\$455
• 2 Days (T,TH)	\$3,900	\$390

Preschool - 3 Years Old (Potty Trained) by September 1st

Full Days 7:30AM-5:30PM	Annually	Monthly
• 5 Days	\$7,450	\$745
• 3 Days (M,W,F)	\$5,850	\$585
• 2 Days (T,TH)	\$4,850	\$485
Half Days 7:30AM-12:30PM		
• 5 Days	\$6,050	\$605
• 3 Days (M,W,F)	\$4,050	\$405
• 2 Days (T,TH)	\$3,400	\$340

Pre-Kindergarten - 4 Years Old by September 1st

Full Days 7:30AM-5:30PM

	Annually	Monthly
• 5 Days	\$7,450	\$745
• 3 Days (M,W,F)	\$5,850	\$585

Half Days 7:30AM-12:30PM

• 5 Days	\$6,050	\$605
• 3 Days (M,W,F)	\$4,050	\$405

Transitional Kindergarten/Kindergarten

• Tuition (7:30AM - 3:00PM)	\$7,450 Annually	\$745 Month
• Afterschool Care (3:00PM - 5:30PM)	\$500 Annually	\$ 50 Month

FEES

NON-REFUNDABLE REGISTRATION & MATERIAL FEES

\$350.00 per student annually

\$200.00 per student with attendance beginning after December 31, 2019

AVAILABLE DISCOUNTS/AWARDS

10% Sibling discount (applies to second and each additional sibling)

10% PDCPC church member discount (must be an active / pledging member) If you would like information about the programs, ministry, and membership of Palm Desert Community Presbyterian Church, please see the church website, www.pdpcpresby.org, or call the church office at (760) 346-8195.

\$200 Referral Award (each referred student must be new to The Academy and remain actively enrolled for a minimum of 90 days)

TUITION AGREEMENT

Tuition may be paid annually, semi-annually, or in ten equal monthly payments. Monthly tuition will be paid through Tuition Express, with the first installment due 30 days prior to a student's first day of attendance at The Academy. If tuition is not paid on time, a LATE FEE may be added to your account. If tuition is past due and satisfactory arrangements for payment have not been made, parents will receive a letter from the bookkeeper and/or the Preschool Director. Failure to comply with a request for payment may result in a child's dismissal from school. A \$35.00 school handling fee will be charged for any RETURNED payments by the bank for any reason (in addition to applicable Tuition Express fees and/or any bank service fees charged.)

POLICY AGREEMENT

VOLUNTEER AGREEMENT

The Academy believes parent involvement is extremely beneficial for the success of its students. We highly encourage parents to partner with us throughout the school year in various aspects of volunteer work. Each family is responsible for the following volunteer hours.

Service Hours: 10 service hours per family each school year, 7.5 hours for single parent households. *Overages of service hours are non-refundable, non-transferable.*

- Example: The "Smith" family satisfied their annual service hours commitment when they helped chaperone two field trips to McCallum Theatre (valued at 2 hours); volunteered in the classroom (valued at 2 hours); donated candy for the Harvest Festival, cookies for the Christmas Pageant, a bag of clothes for Deacon's Closet (valued at 3 hours); attended a fundraiser at Chuck E Cheese (valued at 1 hour); worked from home on a project for the Gala (valued at 2 hours) Total Service Hours: 10
- Service hours not met by May 15th, will be added to the family's tuition balance at a rate of \$10 per hour

TERMINATIONS

A family who terminates at any time during an academic school year must give 30 days' written notice to the Director. All tuition, as well as any other outstanding fees, must be paid in full BEFORE THE LAST DAY OF ATTENDANCE at The Academy. Prepaid tuition will be refunded at the discretion of the school administration. No refunds on tuition for early withdrawals after March 31st (*written notice must be received no later than February 28th*).

UNIFORMS

Pre-Kindergarten, Transitional Kindergarten and Kindergarten students are required to wear school uniforms daily. All other preschool students are required to wear school uniforms on Monday's, for chapel, special school events, and class pictures. The uniform policy information is available at the school office, on the school website and in the Parent/Student Handbook.

THE PARENT CONNECTION COMMITTEE

The Parent Connection Committee (PCC) is a group of preschool parents who work together to bring about a closer relationship between the school, home and church through a combination of volunteer work, fundraising and community outreach efforts. Every Academy family is automatically a member of the PCC and as such, all are encouraged to attend the monthly meetings to provide assistance across various areas of need that may include: Advertising / PR, Outreach, Enrollment, Fundraising, etc. Leadership and coordinator positions are selected annually by the Academy Board and School Administration. If you are interested in any leadership or coordinator positions, please contact the school office.